



## ITE-ANZ

A Community of Transport Professionals  
Australia and New Zealand Section Inc

ABN: 37 117 358 795

# Annual General Meeting Minutes 2025

**Date:** Thursday, 27<sup>th</sup> February 2025

**Venue:** Online via Zoom

**Chair:** Matthew Bennett

**Opening:** Meeting opened at 5:03 pm

## 1 President's opening remarks

The Chair, Matthew Bennett, welcomed all to the meeting.

A special welcome was given to Karen Aspelin - ITE International President.

## 2 Attendance

Present	
Matthew Bennett	Kenn Beer
Danielle Rebbechi	Richard Tay
David Nash	Lindsay Oxlad
Nick Szwed	Max McCardel
Danny Przychodzki	Sara Moridpour
Karen Aspelin	Angela Mejia
Matt Harridge	James Wylie
David Harris	Nhan Nguyen
Marianne Richards	

**3 Apologies** - Marlon Gunawardana, Nikhil Maharaj, Daniel Gaschk

**4 Proxies** - Nil

## 5 Confirmation of Minutes from last Annual General Meeting

**Motion:** *Lindsay Oxlad moved and Marianne Richards seconded that "the minutes from the 2024 Annual General Meeting be accepted". Motion carried unanimously.*

**6 Actions arising from the last Minutes** - Nil

**7 Correspondence** - Nil

## 8 President's Report

The Co-Presidents, Matthew Bennett and Danielle Rebbechi, presented their report, which is posted on the website.

Matthew Bennett commented that it's been a good year with a successful series of webinars and major events. He congratulated award winners and noted the support for eight students attending

the AITPM conference. He complimented YITE and the Monash Student Chapter for building momentum.

He expressed thanks to all Board members for their hard work and to the sponsors for their support.

Danielle Rebbechi supported these comments with huge thanks to all Board members while she has been on maternity leave.

## 9 Treasurer's Report

The Treasurer, David Harris, presented the financial report, which is posted on the website.

He noted that the Breakfast and Dinner events each made a small profit.

The total equity on the balance sheet is \$74,985.

The financial statements for the year ending 31 December 2024 were accepted without any questions.

**Motion:** *David Harris moved and Lindsay Oxlad seconded that "the financial statements be accepted by the meeting". Motion carried unanimously.*

The financial statements form part of these minutes.

Confirmation that the financial statements were submitted at the AGM is attached at Appendix A.

## 10 Global District Report

Danny Przychodzki reported that ITE international budgets are healthy. There are over 18,000 members worldwide. The retention of planners has been about 50%, which is better than expected.

He emphasised three topics:

The rebranding project, which is nearly in final rollout stage.

Transport Safety Road Map, which encourages members to make safety the number one discussion point.

Encouraging ANZ members to participate in international activities. Danny's presentation on Active Transport at the Philadelphia Annual Meeting last August was a good example. Our North American friends really appreciate our participation.

## 11 YITE Report

No report.

## 12 Transport Engineers at Monash Report

James Wylie (TEM Treasurer) and Ngan Nguyen (TEM general rep) reported that there has been a recruitment drive for four or five days during O-week at Monash University. There has been lots of interest from students across disciplines.

The mentoring program has about 15 mentors and is now looking for mentees.

TEM is planning a session on women in engineering in April and is planning other seminars and social activities.



### 13 Election of Executive Board

All positions were declared vacant.

#### *Election of executive positions:*

❖ **President:**

The Chair was passed to Matt Harridge.

Danielle Rebbechi and Matthew Bennett nominated, both seconded by David Nash.

As there were no further nominations, Danielle Rebbechi and Matthew Bennett were declared to be duly elected as Co-Presidents.

The Chair was handed back to Matthew Bennett.

❖ **Vice President:** Matt Harridge nominated, seconded by David Nash

As there were no further nominations, Matt Harridge was declared to be duly elected as Vice President.

❖ **Secretary:** David Nash nominated, seconded by Nick Szwed

As there were no further nominations, David Nash was declared to be duly elected as Secretary.

❖ **Treasurer:** David Harris nominated from the floor, seconded by David Nash

As there were no further nominations, David Harris was declared to be duly elected as Treasurer.

❖ **Global District Director:** Danny Przychodzki will remain as an ex-officio Board member.

#### *Election of ordinary members to the Board:*

The following nominations as ordinary members were received prior to the AGM:

- ❖ Marianne Richards
- ❖ Sara Moridpour
- ❖ Kenn Beer
- ❖ Lindsay Oxlad
- ❖ Nick Szwed
- ❖ Daniel Gaschk
- ❖ Richard Tay
- ❖ Nikhil Maharaj
- ❖ Max McCardel
- ❖ Marlon Gunawardana

The following further nominations as ordinary members were received from the floor:

- ❖ Angela Meji
- ❖ James Wylie

There are sufficient positions on the Board to accommodate all the above nominations.

**Motion:** *Nick Szwed moved and Lindsay Oxlad seconded that “the above nominations as ordinary members be accepted.” Motion carried unanimously.*

The above people were declared to be duly elected.



14 Special Business - Nil

15 Other Business - Nil

16 Meeting close - 5:31 pm

Minutes recorded by:



David Nash  
Secretary

Minutes verified by:



Matthew Bennett  
Co-President



Danielle Rebbechi  
Co-President

## Submission of financial statements to annual general meeting – incorporated associations

*Associations Incorporation Reform Act 2012*


Sections 94(3), 97(3) and 100(3)

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I *David Nash* being a member of the committee of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* certify that –

“I attended the annual general meeting of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* held on the *27<sup>th</sup> February 2025* and the financial statements of the association for the financial year ending on *31<sup>st</sup> December 2024* were submitted to the members of the association at that general meeting.”

Signed:



Date: 27 February 2025