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## Annual General Meeting Minutes 2022

Date: Thursday 17<sup>th</sup> February 2022

Venue: Online

Opening: Meeting opened at 5:15 pm

### 1 President's opening remarks

The President, Sarah Zhang, welcomed all to the meeting.

### 2 Attendance

Present	
Sarah Zhang	Marianne Richards
David Nash	Matt Harridge
Daniel Przychodzki	Richard Tay
Danielle Rebbechi	Madison Salter
Sara Moridpour	Nick Szwed
Lindsay Oxlad	Dhanush Laxman
Nikhil Maharaj	Matt Bennett
Cathy Cheng	Ruw Palapathwala
Eric Ye	Lauren Guiney
Kenn Beer	John Smelt
Ray Bozorgmehrnia (part)	

### 3 Apologies

Michael Plant

### 4 Proxies

None received.

### 5 Confirmation of Minutes from last Annual General Meeting

**Motion:** Lindsay Oxlad moved and Danny Przychodzki seconded that "the minutes from the 2021 Annual General Meeting be accepted".

*Motion carried unanimously*

### 6 Actions arising from the last Minutes - Nil

### 7 Correspondence - Nil

## 8 President's Report

The President, Sarah Zhang, had previously presented her report which is on the website.

## 9 Treasurer's Report

The Treasurer, Eric Ye, presented the financial statements for the year ending 31 December 2021.

**Motion:** *Lindsay Oxlad moved and Marianne Richards seconded that "the financial statements and the accompanying certification in Schedule 1 Form 1 be accepted by the meeting".*

*Motion carried unanimously*

The financial statements form part of these minutes.

Confirmation that the financial statements were submitted at the AGM is attached at Appendix A.

## 10 Global District Report

Danny Przychodzki reported on the Global District activities. The ITE financial position is good. Most webinars are now free of charge to ITE members, but a fee is required if you want a certificate for CPD. ITE in North America is returning to in-person meetings.

The ITE Annual Meeting will probably be in-person, or maybe hybrid.

Voting for ITE President and Vice President is now open. All are encouraged to vote.

## 11 Election of Executive Board

### *Election of executive positions:*

Sarah Zhang handed the chair to the Secretary, David Nash.

- ❖ **President:** Sarah Zhang had nominated herself, seconded by David Nash

As there were no further nominations, Sarah Z was declared to be duly elected as President.

David Nash handed the chair back to the President.

- ❖ **Vice President:** Matthew Bennett and Danielle Rebbechi had nominated themselves as joint vice presidents, both seconded by David Nash

As there were no further nominations, Matthew Bennett and Danielle Rebbechi were declared to be duly elected as joint Vice Presidents.

- ❖ **Secretary:** David Nash had nominated himself, seconded by Nick Szwed

As there were no further nominations, David Nash was declared to be duly elected as Secretary.

- ❖ **Treasurer:** Eric Ye had nominated himself, seconded by David Nash

As there were no further nominations, Eric Ye was declared to be duly elected as Treasurer.

- ❖ **Immediate Past President** - Nick Szwed will fill this role as an ex-officio Board member
- ❖ **Global District Director:** Daniel Przychodzki will fill this role as an ex-officio Board member

### *Election of ordinary members to the Board:*

The following nominations as ordinary members were received prior to the AGM:

- ❖ Daniel Gaschk
- ❖ Lindsay Oxlad
- ❖ Madison Salter
- ❖ Matt Harridge



- ❖ Marianne Richards
- ❖ Richard Tay
- ❖ Sara Moridpour
- ❖ Kenn Beer
- ❖ Michael Plant

The following further nominations as ordinary members were received from the floor:

- ❖ Dhanush Laxman
- ❖ Nikhil Maharaj

There are sufficient positions on the Board to accommodate all the above nominations.

**Motion:** *Daniel Przychodzki moved and Lindsay Oxlad seconded that “the above nominations as ordinary members be accepted.”*

*Motion carried unanimously*

The above people were declared to be duly elected.

On behalf of the outgoing Board, Nick Szwed thanked John Smelt for his service on the Board.

**12 Special Resolutions - Nil**

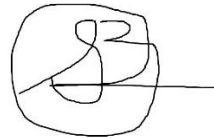
**13 Meeting close - 5:42 pm**

Minutes recorded by:



David Nash  
Secretary

Minutes endorsed by:



Sarah Zhang  
President

## Submission of financial statements to annual general meeting – incorporated associations

*Associations Incorporation Reform Act 2012*

Sections 94(3), 97(3) and 100(3)

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I *David Nash* being a member of the committee of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* certify that –

“I attended the annual general meeting of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* held on the 17<sup>th</sup> *February 2022* and the financial statements of the association for the financial year ending on *31<sup>st</sup> December 2021* were submitted to the members of the association at that general meeting.”

Signed:



Date: 17 February 2022