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## Annual General Meeting Minutes 2020

Date: Thursday 27<sup>th</sup> February 2020  
Venue: RACV City Club, 501 Bourke St, Melbourne  
Opening: Meeting opened at 9:40 am

### 1 President's opening remarks

The President, Nick Szwed, welcomed all to the meeting.

### 2 Attendance

Present	
Nick Szwed	Peter McCombs
David Nash	Richard Tay
Daniel Gaschk	Jey Parthiban
Matt Bennett	Hesavar Manivasakan
Bishoy Abdelmesseh	Arash Fatemi
Michael Plant	Sarah Zhang
Daniel Przychodzki	Chern Rodrigues
Don McKenzie	Riddhi Kalra
Angela Mejia	Peter Hunkin
Marianne Richards	Tabitha Yeoh
Ruw Palapathwala	Jonathan Bryce
Andrew O'Brien	Aaron Tomlins
John Smelt	John Reid (observer)
Devika Devika	Beverley McCombs (observer)
Cassandra Min	

### 3 Proxies - none received

### 4 Confirmation of Minutes from last Annual General Meeting

**Motion:** Daniel Przychodzki moved and Don McKenzie seconded that "the minutes from the 2019 Annual General Meeting be accepted".

*Motion carried unanimously*

### 5 Actions arising from the last Minutes - Nil

### 6 Correspondence - Nil

### 7 President's Report

The President, Nick Szwed, presented his report.

## 8 Treasurer's Report

The Treasurer, Eric Ye, was unable to attend. His report and the financial statements for the year ending 31 December 2019 were presented

**Motion:** *Marianne Richards moved and Michael Plant seconded that "the financial statements and the accompanying certification in Schedule 1 Form 1 be accepted by the meeting".*

*Motion carried unanimously*

The financial statements form part of these minutes.

Confirmation that the financial statements were submitted at the AGM is attached at Appendix A.

## 9 New Zealand and Global District Report

Don McKenzie's report on New Zealand and Global District activities was presented.

The President acknowledged Peter McCombs contribution to the global district. Peter emphasised how ANZ members can contribute a broader global view to ITE members in North America.

## 10 Election of Executive Board

### *Election of executive positions:*

Nick Szwed handed the chair to the Secretary, David Nash.

- ❖ **President:** Nick Szwed had nominated himself, seconded by David Nash

As there were no further nominations, Nick Szwed was declared to be duly elected as President.

David Nash handed the chair back to Nick Szwed.

- ❖ **Vice President:** Cassandra Min and Sarah Zhang had nominated themselves as joint vice presidents, seconded by Jonathan Bryce and Nick Szwed, respectively

As there were no further nominations, Cassandra Min and Sarah Zhang were declared to be duly elected as joint Vice Presidents. There were no objections to having two vice presidents.

- ❖ **Secretary:** David Nash had nominated himself, seconded by Nick Szwed

As there were no further nominations, David Nash was declared to be duly elected as Secretary.

- ❖ **Treasurer:** There was no nomination. Michael Plant nominated Eric Yu, seconded by Sarah Zhang.

As there were no further nominations, Eric Ye was declared to be duly elected as Treasurer.

- ❖ **Immediate Past President** - this role will remain vacant
- ❖ **Global District Director:** Daniel Przychodzki, as Global District Director, is an ex-officio member of the Board.

### *Election of ordinary members to the Board:*

The following nominations as ordinary members were received prior to the AGM:

- ❖ Anwar Syed
- ❖ Daniel Gaschk
- ❖ Jey Parthiban
- ❖ John Smelt
- ❖ Kenn Beer
- ❖ Marianne Richards
- ❖ Mathew Bennett
- ❖ Richard Tay



- ❖ Sara Moridpour

The following further nominations as ordinary members were received from the floor:

- ❖ Ruw Palapathwala
- ❖ Michael Plant
- ❖ Hesavar Manivasakan
- ❖ Riddhi Kalra
- ❖ Devika Devika
- ❖ Don McKenzie
- ❖ David Mitchell
- ❖ Bishoy Abdelmesseh
- ❖ Tabitha Yeoh
- ❖ Arash Fatemi
- ❖ Angela Mejia

**Motion:** *Cassandra Min moved and Sarah Zhang seconded that “all the nominations as ordinary members be accepted”.*

*Motion carried unanimously*

As there are sufficient positions on the Board to accommodate all the above nominations, the above people were declared to be duly elected.

**11 Special Resolutions - Nil**

**12 Meeting close - 10:15 am**

Minutes recorded by:



David Nash  
Secretary

Minutes endorsed by:



Nick Szwed  
President

## Submission of financial statements to annual general meeting – incorporated associations

*Associations Incorporation Reform Act 2012*

Sections 94(3), 97(3) and 100(3)

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I *David Nash* being a member of the committee of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* certify that –

“I attended the annual general meeting of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* held on the **27<sup>th</sup> February 2020** and the financial statements of the association for the financial year ending on **31<sup>st</sup> December 2019** were submitted to the members of the association at that general meeting.”



Signed:

Date: 27 February 2020