



Annual General Meeting Minutes 2019

Date: Tuesday 26th February 2019
Venue: RACV City Club, 501 Bourke St, Melbourne
Opening: Meeting opened at 9:30 am

1 President's opening remarks

The President, Nick Szwed, welcomed all to the meeting.

2 Attendance, apologies

Present	Apologies
Nick Szwed	Ken Hall
David Nash	David Rolland
Kenn Beer	Peter Hunkin
John Smelt	Sam Linke
Jey Parthiban	David Mitchell
Richard Tay	Anwar Syed
Cassandra Min	Don McKenzie
Dana Abudayyeh	Aaron Hargraves
Daniel Przychodzki	Marianne Richards
Daniel Gaschk	Jonathan Bryce
Sara Moridpour	Danielle Rebbechi
Matt Bennett	
Laura Aston	
Eric Ye	
Bishoy Abdelmesseh	
Arash Fatemi	
Ruw Palapathwala	
Bill Sagers	
Sarah Zhang	
Sarah Huang	
Michael Plant	
Shelley Cao (observer)	
John Reid (observer)	

3 Proxies - none received

4 Confirmation of Minutes from last Annual General Meeting

Motion: *Richard Tay moved and Daniel Przychodzki seconded that “the minutes from the 2018 Annual General Meeting be accepted”.*

Motion carried unanimously

5 Actions arising from the last Minutes - Nil

6 Correspondence - Nil

7 President’s Report

The President, Nick Szwed, presented his report.

8 Treasurer’s Report

The Treasurer, John Smelt, presented his report and the financial statements for the year ending 31 December 2018.

Motion: *Laura Aston moved and Kenn Beer seconded that “the financial statements and the accompanying certification in Schedule 1 Form 1 be accepted by the meeting”.*

Motion carried unanimously

The financial statements form part of these minutes.

Confirmation that the financial statements were submitted at the AGM is attached at Appendix A.

9 New Zealand and Global District Report

Don McKenzie’s report on New Zealand and Global District activities was presented.

10 Election of Executive Board

Election of executive positions:

Nick Szwed handed the chair to the Secretary, David Nash.

- ❖ **President:** Nick Szwed had nominated himself, seconded by David Nash

As there were no further nominations, Nick Szwed was declared to be duly elected as President.

David Nash handed the chair back to Nick Szwed.

- ❖ **Vice President:** Sam Linke and Laura Aston had nominated themselves as joint vice presidents, both seconded by David Nash

As there were no further nominations, Sam Linke and Laura Aston were declared to be duly elected as joint Vice Presidents.

- ❖ **Secretary:** David Nash had nominated himself, seconded by Nick Szwed

As there were no further nominations, David Nash was declared to be duly elected as Secretary.

- ❖ **Treasurer:** Eric Ye had nominated himself, seconded by David Nash

As there were no further nominations, Eric Ye was declared to be duly elected as Treasurer.

John Smelt retired as Treasurer and was thanked for his service.

- ❖ **Immediate Past President** - this role will remain vacant
- ❖ **Global District Director:** Don McKenzie, as Global District Director, is an ex-officio member of the Board.



Election of ordinary members to the Board:

The following nominations as ordinary members were received prior to the AGM:

- ❖ Anwar Syed
- ❖ Cassandra Min
- ❖ Daniel Gaschk
- ❖ Daniel Przychodzki
- ❖ John Smelt
- ❖ Kenn Beer
- ❖ Marianne Richards
- ❖ Mathew Bennett
- ❖ Richard Tay
- ❖ Ruw Palapathwala
- ❖ Sara Moridpour
- ❖ Sarah Zhang
- ❖ David Mitchell
- ❖ Ken Hall
- ❖ David Rolland

The following further nominations as ordinary members were received from the floor:

- ❖ Jey Parthiban
- ❖ Bishoy Abdelmesseh
- ❖ Michael Plant
- ❖ Sarah Huang

Motion: *Laura Aston moved and Bishoy Abdelmesseh seconded that “all the nominations as ordinary members be accepted”.*

Motion carried unanimously

As there are sufficient positions on the Board to accommodate all the above nominations, the above people were declared to be duly elected.

11 Special Resolutions - The meeting considered a special motion for which advance notice had been given.

Motion: *John Smelt moved and Matt Bennett seconded “that the Treasurer (Eric Ye), President (Nick Szwed) and Secretary (David Nash) be authorised to operate the ITE-ANZ bank accounts”.*

Motion carried unanimously

12 Meeting close - 10:00 am

Minutes recorded by:



David Nash
Secretary

Minutes endorsed by:



Nick Szwed
President

**Submission of financial statements to annual general meeting –
incorporated associations**

Associations Incorporation Reform Act 2012

Sections 94(3), 97(3) and 100(3)

I *David Nash* being a member of the committee of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* certify that –

“I attended the annual general meeting of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* held on the **26th February 2019** and the financial statements of the association for the financial year ending on **31st December 2018** were submitted to the members of the association at that general meeting.”



Signed:

Date: 26 February 2019