



Annual General Meeting Minutes 2018

Date: Tuesday 27th February 2018
Venue: RACV City Club, 501 Bourke St, Melbourne
Opening: Meeting opened at 9:20 am

1 President's opening remarks

The President, Nick Szwed, welcomed all to the meeting.

2 Attendance, apologies

Present	Apologies
Nick Szwed	Ken Hall
Sam Linke	Jared Tan
David Nash	Nirosha Kariyawasam
John Smelt	David Rolland
Don McKenzie	Trent Ekanayake
Richard Tay	David Mitchell
Aaron Hargraves	Peter Daly
Marianne Richards	Anwar Syed
Daniel Przychodzki	
Shelley Cao	
Sara Moridpour	
Kenn Beer	
Laura Aston	
Simran Bains	
Daniel Gaschk	
Tyler O'Hare	
Eric Ye	
Cassandra Min	
Peter Hunkin	
Andy O'Brien	
Bill Saggars	

3 Proxies - none received

4 Confirmation of Minutes from last Annual General Meeting

Motion: Sam Linke moved and Aaron Hargraves seconded that "the minutes from the 2017 Annual General Meeting be accepted".

Motion carried unanimously

5 Actions arising from the last Minutes - Nil

6 Correspondence - Nil

7 President's Report

The President, Nick Szwed, presented his report.

Motion: *Andy O'Brien moved and Laura Aston seconded "that the President's report be accepted".*

Motion carried unanimously

8 Treasurer's Report

The Treasurer, John Smelt, presented his report and the financial statements for the year ending 31 December 2017.

Motion: *Marianne Richards moved and Sam Linke seconded that "the financial statements and the accompanying certification in Schedule 1 Form 1 be accepted by the meeting".*

Motion carried unanimously

The financial statements form part of these minutes.

Confirmation that the financial statements were submitted at the AGM is attached at Appendix A.

9 New Zealand and Global District Report

Don McKenzie presented his report on New Zealand and Global District activities.

Motion: *John Smelt moved and Laura Aston seconded "that the New Zealand and Global District report be accepted".*

Motion carried unanimously

10 Election of Executive Board

Election of executive positions:

Nick Szwed handed the chair to Sam Linke.

❖ **President:** Nick Szwed had nominated himself, seconded by David Nash

As there were no further nominations, Nick Szwed was declared to be duly elected as President.

Sam Linke handed the chair back to Nick Szwed.

❖ **Vice President:** Sam Linke had nominated herself, seconded by David Nash

As there were no further nominations, Sam Linke was declared to be duly elected as Vice President.

❖ **Secretary:** David Nash had nominated himself, seconded by Nick Szwed

As there were no further nominations, David Nash was declared to be duly elected as Secretary.

❖ **Treasurer:** John Smelt had nominated himself, seconded by David Nash

As there were no further nominations, John Smelt was declared to be duly elected as Treasurer.

❖ **Immediate Past President** - this role will remain vacant

Election of ordinary board members:

The following nominations as ordinary Board members were received prior to the AGM:



- ❖ Harsimran Bains - nominated herself, seconded by David Nash
- ❖ Anwar Syed - nominated himself, seconded by Derrick Hitchins
- ❖ Laura Aston - nominated herself, seconded by David Nash
- ❖ Ken Hall - nominated himself, seconded by David Nash
- ❖ Daniel Przychodzki - nominated himself, seconded by David Nash
- ❖ Trent Ekanayake - nominated himself, seconded by David Nash
- ❖ Marianne Richards - nominated herself, seconded by David Nash
- ❖ David Rolland - nominated himself, seconded by Nick Szwed
- ❖ Nirosha Kariyawasam - nominated himself, seconded by David Nash
- ❖ Jared Tan - nominated himself, seconded by David Nash
- ❖ David Mitchell - nominated himself, seconded by David Nash

The following further nominations as ordinary Board members were received from the floor:

- ❖ Sara Moridpour
- ❖ Shelley Cao
- ❖ Eric Ye
- ❖ Cassandra Min
- ❖ Richard Tay
- ❖ Daniel Gaschk
- ❖ Kenn Beer
- ❖ Aaron Hargraves

Motion: *Marianne Richards moved and John Smelt seconded “that all the nominations as ordinary members be accepted”.*

Motion carried unanimously

As there are sufficient positions on the board to accommodate all the above nominations, the above people were declared to be duly elected.

- ❖ Don McKenzie - as Global District Director is an ex-officio member of the Board.

11 Special Resolutions - Nil

12 Meeting close - 9:50 am

Minutes recorded by David Nash, Secretary



**Submission of financial statements to annual general meeting –
incorporated associations**

Associations Incorporation Reform Act 2012

Sections 94(3), 97(3) and 100(3)

I *David Nash* being a member of the committee of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* certify that –

“I attended the annual general meeting of the *Institute of Transportation Engineers-Australia and New Zealand Section Inc* held on the *27th February 2018* and the financial statements of the association for the financial year ending on *31st December 2017* were submitted to the members of the association at that general meeting.”



Signed:

Date: 27 February 2018