



Annual General Meeting Minutes 2014

AGM/12

Minutes of the Annual General Meeting held on Wednesday 12th February 2014

Held at the RACV City Club, 501 Bourke St, Melbourne

Opening - meeting opened at 9:20 am

1. Vice President's opening remarks

The President, Derrick Hitchins, was unable to attend. The Vice President, Tim Absalom, welcomed all to the meeting.

2. Attendance, apologies

Present	Apologies
Tim Absalom	Derrick Hitchins
Nick Szwed	Don McKenzie
Andrew Somers	Jared Tan
Richard Tay	Samantha Harrison
Ishan Gangabada	Peter Daly
Daniel Przychodzki	John Smelt
Andrew O'Brien	
Shelley Cao	
Aaron Hargraves	
Peter Hunkin	
David Nash	

Proxies were received and declared as follows:

- Derrick Hitchins to Nick Szwed
- John Smelt to Nick Szwed

3. Confirmation of Minutes from last Annual General Meeting

Motion: Daniel Przychodzki moved and Andrew Somers seconded that "the minutes from the 2013 Annual General Meeting be accepted".

Motion carried unanimously

4. Actions arising from the last Minutes - Nil

5. Correspondence - Nil

6. President's Report

The Vice President spoke to the President's report.

He highlighted the success of re-engaging the Monash University Student chapter and closer ties with Engineers Australia.

Peter Hunkin expressed sadness at the passing of past president, Howard McDonald. The meeting expressed sincere gratitude for Howard's contribution to the ITEANZ over five years of service.

7. Treasurer's Report

The Treasurer, Andrew Somers, presented the Treasurer's report.

Andrew emphasised the importance of a financial strategy to ensure the organisation can sustain its member services into the future. We target a surplus each year so that we can grow a strategic reserve and fund new initiatives.

ITEANZ receives no income from membership subscriptions, as these go to ITE in the USA. We are therefore more reliant on sponsorship income.

The major expense in 2013 was the website development.

The outgoing president, Derrick Hitchins, passed on thanks to Andrew Somers for his work in organising financial management of ITEANZ over the last year.

Motion: *Andrew Somers moved and Peter Hunkin seconded that "the financial reports be accepted".*

Motion carried unanimously

Motion: *Tim Absalom moved and Daniel Przychodzki seconded that "the certification in Schedule 1 Form 1 to the Annual Statement be accepted by the meeting".*

Motion carried unanimously

8. Secretary's Report

Nick Szwed talked about the history of the executive board and emphasised the achievements in 2013 with a good group of dedicated people working on the board. He is looking forward to another great year in 2014.

9. New Zealand Report

Nick Szwed spoke to the New Zealand report.

There are 45 financial members in NZ and they are quite active with the profession. They have granted student awards. Nick expressed thanks to Don McKenzie for his good work.

10. Election of Executive Board

Election of executive positions:

- ❖ President - Nick Szwed - nominated himself, seconded by David Nash

As there were no further nominations, Nick Szwed was declared to be duly elected.

Tim Absalom handed the chair to Nick Szwed.

- ❖ Vice President - Tim Absalom - nominated himself, seconded by Nick Szwed
- Richard Tay - withdrew his nomination

- ❖ Immediate Past President - Derrick Hitchins - nominated himself

- ❖ Secretary - David Nash, nominated himself, seconded by Nick Szwed

- ❖ Treasurer - Andrew Somers - nominated himself, seconded by Nick Szwed

As there were no further nominations, these people were declared duly elected.

Election of ordinary board members:

The following nominations for ordinary board members were received before the meeting:

- ❖ Andrew O'Brien - nominated himself, seconded by Nick Szwed
- ❖ Don McKenzie - nominated himself, seconded by Brett Harries
- ❖ Ken Hall - nominated himself, seconded by Nick Szwed
- ❖ Jared Tan - nominated himself, seconded by David Nash
- ❖ Peter Daly - nominated himself, seconded by Nick Szwed
- ❖ John Smelt - nominated himself, seconded by Nick Szwed

These people were declared duly elected.

The following nominations for ordinary board members were received from the floor:

- ❖ Richard Tay - nominated by Nick Szwed, seconded by Tim Absalom. Richard accepted the nomination
- ❖ Ishan Gangabada - nominated himself, seconded by David Nash
- ❖ Samantha Harrison - nominated herself, seconded by Nick Szwed
- ❖ Daniel Przychodzki - nominated himself, seconded by Andrew Somers
- ❖ Shelley Cao - nominated herself, seconded by Nick Szwed

As there are sufficient positions on the board to accommodate all the above nominations, the above people were declared to be duly elected.

11. Special Resolutions - Nil

12. Meeting close - 9:50 am

Minutes recorded by David Nash, Secretary