



Institute of Transport Engineers
ANZ Section Incorporated
[No A0040524R of 30 November 2000]

Minutes

Minutes of 16th February 2011 for the Annual General Meeting [AGM/10]
Held at the Windsor Hotel - Grand Ballroom, 111 Spring Street, Melbourne

Opening - meeting opened at 9:20AM

1. President's opening remarks

President, Howard McDonald welcomed all in attendance

2. Attendance, apologies

Present	Apologies
Howard McDonald	Derrick Hitchins
Nick Szwed	Peter Hunkin
Peter Daly	Standing NZ and Interstate representatives
Daniel Przychodzki	Emma Donnelly
Mark O'Brien	
Andrew Somers	
Andrew O'Brien	
Lindsay Oxlad	
Bill Saggars	

3. Confirmation of Minutes from last Annual General Meeting

It was pointed out that surnames were misspelled in two instances. Andrew Somers moved and seconded by Peter Daly that "the minutes of the last annual meeting 17 February 2010 be accepted subject to amendment".

Motion Carried Unanimously

4. Actions arising from the last Minutes

Nil



5. Correspondence

The only correspondence arising from the previous minutes was the submission of the ITEANZ statement under s30(3) of the Associations Incorporation Act to Consumer Affairs Victoria. This report was submitted on time in 2010 by Daniel Przychodzki.

6. Business arising out of the Correspondence

Nil

7. Reports

7.1 President - Howard McDonald

Howard McDonald tabled the President's Report and spoke to it concluding that the last twelve months had been very successful for ITE ANZ.

7.2 Vice President - Derrick Hitchins

No Report

7.3 Treasurer - Emma Donnelly

On behalf of Emma Donnelly, Mark O'Brien tabled the Treasurer's report and advised that the final balance as of 31 Dec 10 was \$38,428.16.

7.4 Secretary - Nick Szwed

Nick thanked Mark O'Brien for his assistance throughout the year and particularly in organising the Breakfast meeting.

7.5 2011 AGM New Zealand

Mark tabled the report provided by Don McKenzie.

Lindsay Oxlad moved and seconded by Andrew O'Brien that "Executive reports be accepted".

Motion Carried Unanimously

8. Receive and consider the statement required by Section 30(3) of the Act

Peter Daly moved and Andrew Somers seconded that "we have received and considered the statement as required under Section 30(3) of the Act"

Motion Carried Unanimously



9. Election of Executive Board

Andrew Somers nominated Daniel Przychodzki to chair the election process. Seconded by Andrew O'Brien. *Motion Carried Unanimously*

The following nominations had been received for the new Executive Board:

- President - Howard McDonald
- Past President - Daniel Przychodzki (automatic)
- Secretary - Nick Szwed
- Ordinary Members
 - Peter Daly (Liaison & Facilitation)
 - Andrew Somers (Student Association)
 - Mark O'Brien (Assistant Secretary/Web Master)
 - Richard Tay
 - Don McKenzie
 - Andrew O'Brien

Daniel asked if there were any other nominations for the positions of President, Vice President, Secretary and Treasurer. As there were no further nominations *Daniel declared the above people duly appointed.*

Mark advised that Emma Donnelly was prepared to continue to serve as Treasurer. It was resolved that the positions of Vice President and Treasurer would be considered at the first monthly meeting of the new Executive Board.

Andrew Somers thanked Mark O'Brien for his assistance and hard work on the board.

10. Special Business

No Special Business

11. Meeting close

The meeting closed at 9:50 AM

Minutes recorded by Nick Szwed.