



ITE Annual Meeting Young Member Grant: Terms and Conditions

A generous sponsorship from Austraffic has enabled ITE-ANZ to offer financial support for young members to attend the ITE Annual Meeting which would allow them to interact and learn from other professionals. The aim is to contribute to their personal and professional development.

Application form: https://docs.google.com/forms/d/e/1FAIpQLSf-jkZd6DldsHdwOSiahxtDyfiSx8rtM8_nyxmT63j020JpDg/viewform

These conditions are developed in line with the Terms and Conditions of ITE and Austraffic's Worldwide Learning Opportunities.

These can be accessed online: <https://www.ite.org.au/worldwide-learning-opportunities/>

Eligibility

In addition to accepting the terms of application, to be eligible to apply you must be:

- A financial member of ITE
- No more than 35 years old
- Willing to be an active member of the ITE-ANZ Young Members Group
- Willing to present on your experience at a future ITE-ANZ event

To become a member of the ITE, please visit one of the two following links:

Student Membership:

<https://ecommerce.ite.org/IMIS/iCommerce/Join ITE Today /Student Membership Offer/iCommerce/Join/Student Join.aspx>

Non-student Membership:

<https://ecommerce.ite.org/IMIS/iCommerce/Join ITE Today /Individual Professional Membership /iCommerce/Join/Member Join.aspx>

Application Requirements

1. Cover letter, outlining

- a. Contact details
- b. Why you want to attend the Annual Meeting
- c. Your interest in transport engineering
- d. Proposed dates of travel
- e. Budget and Acknowledgement of self-funding contribution required (refer to 'indicative expense')
- f. A declaration of any other financial support for attending the Meeting

2. CV

3. Proof of membership

4. Response to selection criteria

- a. Overview of involvement in the ITE (past)
- b. Benefits of attending & age
 - i. For ITE
 - ii. For Student



Responses to selection criteria should include examples of the outreach the applicant proposes to undertake to realise these benefits. Some examples are listed below:

Suggested Outreach Activities

1. Preparatory activities (leading up to the Annual Meeting)

- Register for student leadership summit
- Visit [ITE online](#) and explore publications (ITE Spotlight, [ITE Journal](#)) and the [ITE Learning Hub](#), to get a sense of the resources that ITE offers
- [Subscribe for council updates](#) and consider attending one or two council meetings on the weekend prior to the conference
- Explore the conference schedule
- Consider making contact with ITE members who you may have the opportunity to meet at the Annual meeting

Table 1 - Contact information for ITE leadership and members

Position	Name	Contact
Global District President	Don McKenzie	Don.McKenzie@stantec.com
Student membership subcommittee chair	Walter Okitsu	
International Board of Direction	https://www.ite.org/about-ite/board-of-direction/	
Staff directory	https://www.ite.org/about-ite/contact-us-staff-directory/	
Leadership ITE members and alumni	https://www.ite.org/professional-and-career-development/leadershipite/	
Technical Council leadership	https://www.ite.org/technical-resources/councils/	

2. During visit

- Present an update of Young ITE initiatives to the International Board of Directors
- Attend technical council meetings
- [Explore Austin!](#)
- Check out Austin's [transportation network](#)
- Build your networks and exchange contact details with professionals you meet during the conference

3. After visit

- Serve on the ITE Young Member Committee during 2020
- Write a short report of your visit
- Present on the experience at a Young Member event or at your university

Indicative Expenses

ITE will fund 75% of expenses, providing up to \$4,000* toward the total cost of travel to Austin for the annual meeting. It is recommended that you prepare a budget that identifies costs for the following:



**Worldwide Learning Opportunities
ITE Annual Meeting Young Member Grant**



- **Registration**
 - Please note that the price differs depending on age and student status. See [registration](#) page for information
- **Accommodation** (before, during and after conference)
 - Saturday 20/7/19 – Saturday 27/7/19
 - Note: International board meetings and council meetings will be held on the weekend preceding the conference. Accommodation during this weekend should be included
 - Accommodation can be purchased at the conference venue at a registrant rate by booking through the conference website see online for prices: <https://www.ite.org/events-meetings/2019-joint-ite-international-and-texas-district-annual-meeting-and-exhibit/accommodations/>
- **Return Flights** to Austin, Texas
- **Travel insurance**
- **Additional activities** associated with the conference. See conference program for potential activities that may incur additional costs.

Please note incidental expenses such as food and drinks are not covered by award funding.

*Exceptional circumstances may be considered on a case by case basis