



Notice of Annual General Meeting

To be held on
Wednesday, 10th February, 2016
9:00 am (after the Breakfast Meeting)
at
RACV City Club
501 Bourke Street, Melbourne, Victoria

Please register your interest to attend via email to secretary@ite.org.au
by 8th February, 2016

Agenda for Annual General Meeting

1. President opens the AGM
2. Apologies
3. Declare proxies
4. Confirmation of minutes of AGM held February 2015
 - **Motion:** that the minutes of the 2015 AGM be accepted
5. Business arising from the minutes
6. Correspondence relevant to the AGM
7. President's report
8. Treasurer's report
 - **Motion:** that the Financial Statements be accepted
9. District 8 and New Zealand report
10. Election of Executive Board
11. Special business*
12. Meeting close

*Notice in writing of any Special Business must be sent to the Secretary in advance of the AGM.